

Minutes of the Meeting of the Board of Trustees
La Conner Swinomish Library
September 13, 2022

Attendance: Board of Trustees: Bill Taylor, Jim Airy
Library Director: Jean Markert
Foundation President: Judy Menish
Guests: Alix Foster

Call to Order: Jim called the meeting to order at 5:08 pm. Since neither Robert Hancock nor Kevin Paul were in attendance, the Board lacked a quorum and no official business was conducted.

Public Comment: Alix Foster reported that a number of important Native American books in the old library were marked for purging because they had not been checked out within the last five years. She recommended that these books be retained and placed in the forthcoming Swinomish and Native American collection. After discussion, board members and the Library Director agreed that these books would be retained for the above collection and review by the appropriate Swinomish Tribal members.

Review of minutes: Lacking a quorum, the Board postponed the review of the August minutes until the next meeting.

Project Report: Jeremy McNett was unable to get remote access to the new library and so did not provide his detailed report. Jim provided a brief update, reporting that construction had been certified as “substantially complete,” with a few minor punch-list items left to complete. Jean reported that the remaining shelving and the new furniture are expected to be in place by the first week of October..

Foundation Report: Judy reported that the Foundation is working with the Library Director and the Board to identify fundraising goals and opportunities in support of the 2023 Financial Plan, which will be completed in October.

Financial Report: Jean reported the following:

Capital Expense:	\$414,417
Utilities Expense:	\$ 1,140
Operations Expense:	\$ 27,276
Payroll:	<u>\$ 17,703</u>
Total:	\$460,536

Lacking a quorum, vouchers and payroll will be voted upon at the next board meeting.

Directors Report: Jean has been working with the School to use students as volunteers to help with the move. There are some 100 kids in the volunteer pool. Some 35 volunteers from the community have also signed up to help with the move. All shelving should be here by the last week of September. The furniture is in storage locally until we’re ready for it, probably by end of September. We look to be on track for a soft opening by mid-October.

New Business: Jim reported that the soft opening in mid-October will not be the Grand Opening and Dedication Ceremony previously planned for October 15, due to uncertainty about having everything in place and ready for a major ceremony. It will be postponed until Spring.

Old Business: Jim reported that the designs for letterhead and business cards by Ken Barnes are complete. The design for a new website is in progress.

Adjourn: There being no further business, Jim adjourned the meeting at 6:35 pm.

Jim Airy, Treasurer

Robert Hancock, Secretary

Kevin Paul, Trustee

William Taylor, Trustee