

La Conner-Swinomish Board of Directors Meeting Minutes

April 13, 2021

Attendance: Jean Markert, Robert Hancock, Bill Taylor, Susan Macek, Foundation Director and Jared Fair, Library Director. Board members Kevin Paul and Jim Airy were absent.

Call to Order: Jean Markert called the virtual Zoom meeting to order at 5:13 PM.

Public Comment: There was no public comment.

Review of Minutes: Bill Taylor moved to approve the minutes of the March 9, 2021 board meeting, and Robert Hancock seconded. The motion passed unanimously.

Project Report by Jeremy McNett:

Current expected timeline:

Construction bids go out on April 21st and will be opened on May 20.

Substantial completion is December 2021.

Final completion is January 2021.

Smith and Valley from Bow, Washington is going to use the remaining wood from the totem pole to create some shelving and other pieces.

There was no update on the sale of the current library building.

Foundation Report by Susan Macek:

\$17,600 was donated to the foundation as part of Library Giving Day.

Financial Reports by Jared Fair:

Capital expenditures: \$17,766.04

Library operations expenditures: \$5,482.38

District payroll: \$20,846.30

March vouchers total: \$44,094.75

Bill Taylor moved to approve the March vouchers in the amount of \$44,094.75, and Robert Hancock seconded. The motion passed unanimously.

Bill Taylor moved to approve the March payroll in the amount of \$20,846.30, and Robert Hancock seconded. The motion passed unanimously.

Directors Report by Jared Fair:

Jared is writing a column in the La Conner Weekly News called Library Happenings.

He is also in contact with Trevor Pyle from the Skagit Valley Herald.

These are efforts to keep the community informed of the library construction of the new library and current library activities.

We continue to monitor COVID updates in relation to opening up the library. As of now, many people are taking advantage of the curbside checkout service.

Book Bingo was in February and March. People who completed a card were in a drawing. There is an April poetry program, and we encouraged people to submit a poem.

Board encouraged hiring a bookkeeper for accounting. Jared is going to determine requirements, and create a job description.

Bill Taylor moved to adjourn the meeting at 7:47 and Robert Hancock seconded the motion. The motion passed unanimously.