

**LA CONNER REGIONAL LIBRARY**  
**MINUTES OF THE BOARD OF TRUSTEES**

**April 9, 2019**

**IN ATTENDANCE:** Jean Markert, Richard Wisniewski, Robert Hancock, Bill Taylor. Also in attendance Joy Neal, Library Director, Jim Airey, Foundation member, Susan Macek, Foundation President. Also prospective Board Members Ran Hinrichs, Lee Ann Doerflinger and Lisa James. Also Joan Scarboro of Friends of the Library.

**CALL TO ORDER:** Jean Markert called the meeting to order at 5:00 PM. She announced an executive session for 6 p.m. to discuss personnel issues.

**PUBLIC COMMENT:** None

**REVIEW OF MINUTES:** Minutes from the March 12, 2019 meeting were reviewed. Richard moved to accept them, Robert seconded the motion and it passed unanimously.

**Financial Reports:**

*Cash and Investments:* Total assets \$1,131,286.96. Liabilities: \$119,548.63. Equity = \$1,011,738.33 *Key Bank:* Deposits for January totaled \$1,294.00.

*Budget and Vouchers:* Robert moved to approve the March 2019 vouchers in the amount of \$4,803.11 and Richard seconded the motion which then passed unanimously.

*Payroll:* Robert moved to approve the March payroll of \$14,803.11. Richard seconded the motion and it passed unanimously.

**DIRECTOR'S REPORT:** See attached.

**COMMUNICATIONS:**

1. Friends of the Library: Joan reports that despite the burglary and the snow, the income is matching last year.
2. Comment Box and Other Correspondence: none.
3. Foundation Report: Susan Macek had a positive report. The Legislature has approved the Library's capital budget requests. It awaits a final vote which must be 60% yea for passage. The town will be submitting an application to the County for economic development funds. There will be an on line fund raiser on April 10<sup>th</sup>. Brian Wilbur of the Swinomish Tribe has been very helpful in our request for funding.

**NEW BUSINESS:**

1. Foundation/Board/Staff strategic plan.
  - a. Plan a 3 hour meeting on either May 9<sup>th</sup> or 16<sup>th</sup> at 4:00 PM.

2. Pay increase for Mat: Mathew Wend will receive a step increase effective May 1, 2019. New rate of pay will be \$22.73 per hour.
3. Board Applications: Interviews pending. Richard and Bill will meet with candidates.
4. May Meeting: Move May Board Meeting from 14<sup>th</sup> to the 9<sup>th</sup> or 16<sup>th</sup>.
5. Newsletter: Joy and Jean will work on this.

**OLD BUSINESS:** none

Future Meeting Dates: May 9<sup>th</sup> or 16<sup>th</sup>, June 11, July 9.

**EXECUTIVE SESSION:** At 6:00 pm Richard made a motion, seconded by Bill, to adjourn the regular meeting of the board and move into an executive session to discuss personnel matters. The Motion passed unanimously. At 6:15 PM Richard moved to reconvene the regular meeting of the library board of trustees. Bill seconded the Motion and it was passed unanimously.

**ADJOURNMENT:**

At 6:16 pm Richard moved to adjourn the meeting. Bill seconded the Motion and it was passed unanimously. There being no further business the meeting adjourned at 6:16 PM.

Jean Markert, Chair

William Taylor, Secretary

Richard Wisniewski, Treasurer

Robert Hancock, Trustee