

**LA CONNER REGIONAL LIBRARY**  
**MINUTES OF THE BOARD OF TRUSTEES**  
**August 21, 2019**

**IN ATTENDANCE:** Jean Markert, Richard Wisniewski, Robert Hancock, Bill Taylor, Ran Hinrichs. Also in attendance Joy Neal, Library Director, Foundation members: Jim Airy, Susan Macek, Judy Menish, Kathy Willems. Also visitor Kevin Paul.

**CALL TO ORDER:** Jean Markert called the meeting to order at 5:00 PM.

**PUBLIC COMMENT:** None

**REVIEW OF MINUTES:** Minutes from the July meeting were reviewed. Robert moved to accept them, Bill seconded the motion and it passed unanimously.

**Financial Reports:**

*Cash and Investments:* Total assets \$1,178,492.79. Liabilities: \$117,281.66.  
Equity = \$1,061,211.13

*Key Bank:* Deposits for January totaled \$1,212.33

*Budget and Vouchers:* Robert moved to approve the July 2019 vouchers in the amount of \$7,566.74 and Bill seconded the motion which then passed unanimously.

*Payroll:* Robert moved to approve the July payroll of \$14,803.56.  
Richard seconded the motion and it passed unanimously.

**DIRECTOR'S REPORT:** See attached.

**COMMUNICATIONS:**

1. Friends of the Library: No report.
2. Comment Box and Other Correspondence: none.
3. Foundation Report: Susan Macek reported that the foundation was moving raised funds to savings money market fund.
  - a. There will be a Christmas Tiny Trees fund raiser on November 23<sup>rd</sup>.

**NEW BUSINESS:**

1. Architect Matt Aalfs gave a presentation regarding how the design and construction will proceed. His design team will include 7 consultants. He hopes to have a cost estimate for the project by December 23, 2019.
2. The Board needs to hire a Project Manager. A motion to have a RFQ submitted for that purpose is made by Robert and seconded by Richard. All approve.

Future Meeting Dates: September 10, October 8, November 12, December 10.

At 7:05 PM Robert moved to adjourn, seconded by Bill, all approve.

**EXECUTIVE SESSION:** At 7:10 PM Richard made a motion, seconded by Bill, to move into executive session to discuss personnel matters. The Motion passed unanimously. At 7:50 PM Richard moved to end the executive session. Bill seconded the Motion and it was passed unanimously.

**ADJOURNMENT:**

At 7:51 PM Richard moved to adjourn the meeting. Bill seconded the Motion and it was passed unanimously. There being no further business the meeting adjourned at 7:51 PM.

\_\_\_\_\_  
Jean Markert

\_\_\_\_\_  
Richard Wisniewski

\_\_\_\_\_  
Robert Hancock

\_\_\_\_\_  
Bill Taylor

\_\_\_\_\_  
Ran Hinrichs