

**LA CONNER REGIONAL LIBRARY**  
**MINUTES OF THE BOARD OF TRUSTEES**

**February 19, 2019**

**IN ATTENDANCE:** Jean Markert, Richard Wisniewski, Bill Taylor. Also in attendance Joy Neal, Library Director, Susan Macek, Foundation Director. Robert Hancock excused for illness. Guests: Lee Ann Doerflinger and Ian Markert.

**CALL TO ORDER:** Jean Markert called the meeting to at 5:03 PM. She announced that an executive session will be held at 5:30 for approximately 10 minutes to deal with personnel matters.

**PUBLIC COMMENT:** None

**REVIEW OF MINUTES:** Minutes from the January 8, 2019 meeting were reviewed. Richard moved to accept them, Bill seconded the motion and it passed unanimously.

**Financial Reports:**

*Cash and Investments:* Total assets \$1,169,720.50. Liabilities: \$130,700.69. Equity = \$1,033,019.81.

*Key Bank:* Deposits for January totaled \$7,835.55.

*Budget and Vouchers:* Richard moved to approve the January 2019 vouchers in the amount of \$1,910.27 and Bill seconded the motion which then passed unanimously.

*Payroll:* Richard moved to approve the January payroll. Bill seconded the motion and it passed unanimously.

**DIRECTOR'S REPORT:** See attached.

**COMMUNICATIONS:**

1. Friends of the Library: No report.
2. Comment Box and Other Correspondence: none.
3. Foundation Report: Susan Macek reported on the February 14<sup>th</sup> trip to Olympia to seek funding for the new library from the legislature. Participants included County Commissioner Wessen, Mayor Hayes, City Manager Scott Thomas, Library Director Joy Neal, Board members Jean Markert and Bill Taylor. Also Library Foundation Director Susan Macek and member Denise Willup. The group was able to meet with Sen. Barbara Bailey, Rep. Norma Smith, Rep Dave Paul and Rep Debra Lekanoff.
  - a. There will be an on line fund raiser on April 10<sup>th</sup>.
  - b. There will be a fund raiser luncheon and auction on June 22<sup>nd</sup> from 11 to 2 at Maple Hall featuring author Robert Dugoni.

**NEW BUSINESS:**

1. Update personnel guidelines: second reading took place. Richard moved to approve it, Bill seconded, and Motion passed unanimously.
2. Friends of the Library Lease: Revised lease makes the Library the primary insurer. Richard moved to approve it, Bill seconded, and Motion passed unanimously.
3. Signing of Interlocal Agreement with Tribe to be delayed to next meeting.

**OLD BUSINESS:** none

Future Meeting Dates: March 12, April 9, May 14, June 11, July 9.

**EXECUTIVE SESSION:** At 5:40 PM Richard made a motion, seconded by Bill, to move into executive session to discuss personnel matters. The Motion passed unanimously.

At 5:48 PM Richard moved to reconvene the regular meeting of the Board of Trustees. Bill seconded the Motion and it was passed unanimously.

**ADJOURNMENT:**

There being no further business, Richard moved to adjourn the regular meeting. Bill seconded the Motion and it was passed unanimously. The meeting adjourned at 5:50 PM.

Jean Markert, Chair

William Taylor, Secretary

Richard Wisniewski, Treasurer

Robert Hancock, Trustee