

LA CONNER REGIONAL LIBRARY  
MINUTES OF THE BOARD OF TRUSTEES  
July 16, 2019

IN ATTENDANCE: Jean Markert, Richard Wisniewski, Robert Hancock, Bill Taylor, Ran Hinrichs, Joy Neal.  
From the Foundation Board: Susan Macek and Jim Airy.

CALL TO ORDER: Jean Markert called the meeting to at 5:00 PM.

PUBLIC COMMENT: None

REVIEW OF MINUTES: For June 2019 Meeting. Robert moved to accept them, Bill seconded, and it passed unanimously

FINANCIAL REPORTS: Richard reported on financial reports noting a cash balance of \$104,819.84 and vouchers for June totaling \$6,451.98. Robert moved to adopt the financial reports, Bill seconded, and it passed unanimously.

PAYROLL: Payroll for June was \$14,812.16. Robert moved to adopt the payroll, Bill seconded, and it passed unanimously.

DIRECTOR'S REPORT: see attached.

COMMUNICATIONS:

1. Friends of the Library: no report.
2. Foundation Report: Susan Macek reported on the "Novel Affair" fund raiser at Maple Hall which was a great success. Susan notes that the "Tiny Trees" fund raiser will be back this year.

NEW BUSINESS:

1. Katryna's one-year anniversary was noted which allows her to have a step increase in pay to a new rate of \$17.74 per hour effective July 1, 2019.
2. In addition, Joy Neal, reported to the Board on developments regarding the new library. The hope is that groundbreaking will occur in March 2020. Prior to then the Board will need to hire a Project Manager. This position will need to be advertised. The Board will need to educate itself on the roles of the Project Manager and how that person relates to the architect and the general contractor. The Board plans to meet next week with two retired project managers who can

share their experiences with the Board. It is critical that a timeline and budget be developed soon. The Board will meet with the architect in early August.

3. Richard will leave the Board in September as his term expires. Joy will advertise for a new trustee to replace him.

Future Meeting Dates: The August 13<sup>th</sup> Board Meeting is moved to August 21.

Adjournment: At 5:35 PM Robert moved to adjourn, Bill seconded, passed unanimously.

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Jean Markert, Chair

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William Taylor, Secretary

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Richard Wisniewski, Treasurer

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Robert Hancock, Trustee

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Ran Hinrichs, Trustee