

LA CONNER REGIONAL LIBRARY
MINUTES OF THE BOARD OF TRUSTEES

November 12, 2019

IN ATTENDANCE: Jean Markert, Robert Hancock, Bill Taylor, Kevin Paul. (Ran Hinrichs excused). Also in attendance Joy Neal, Library Director, Foundation members: Susan Macek.

CALL TO ORDER: Jean Markert called the meeting to order at 5:00 PM.

PUBLIC COMMENT: None

REVIEW OF MINUTES: Minutes from the October 8th meeting were reviewed. Robert moved to accept them, Kevin seconded the motion and it passed unanimously

Financial Reports:

Cash and Investments: Total assets \$1,198,110.27. Liabilities: \$115,567.45. Equity = \$1,082,542.82.

Key Bank: Deposits for October totaled \$1,222.39. Robert moved to accept these four figures, Kevin seconded the motion and it passed unanimously

Budget and Vouchers: Robert moved to approve the October 2019 vouchers. Kevin seconded the motion and it passed unanimously.

Payroll: Robert moved to approve the October payroll of \$14,636.66. Kevin seconded the motion and it passed unanimously.

DIRECTOR'S REPORT: See attached.

COMMUNICATIONS:

1. Friends of the Library: no report.
2. Comment Box and Other Correspondence: none.
3. Foundation Report: Susan Macek reported that the foundation was moving into a new phase of fund raising for the new library.
 - a. There will be a Christmas Tiny Trees fund raiser on November 23rd from 6 to 8:30 PM at the Swinomish Yacht Club.

NEW BUSINESS:

1. The 2020 Budget was given its first reading.
2. Estimated property tax revenue for 2020 is \$288,419.41, contribution from the tribe is estimated at \$27,701.12 for total tax revenue of \$316,120.53.

3. Estimated revenue from the Friends of the Library is \$4,090.
4. Other donations of \$11,300 for **total revenue of \$331,510.53 for 2020.**
5. Total payroll for 2020 estimated at \$228,310.60. Recommending a 2% COLA + step increases for the staff in 2020.
6. **Total expenses for 2020 (payroll, Maintenance and Operations, Subscriptions) estimated at \$333,165.08.**
7. Resolution 2-19 regarding cost of Audit, \$5,814.48, by the County. Robert moved for its approval and Kevin seconded. Passed unanimously.
8. Resolution 3-19 regarding the \$30,473 increase in the levy was approved unanimously on motion by Robert, second by Kevin.
9. Judy Menish has been asked to perform an appraisal of the existing library.
10. At 5:47 PM Robert moves to adjourn the meeting, Kevin seconded the motion, all approve. There being no further business the meeting was adjourned at 5:47 PM.

Future Meeting Dates: October 22, November 12, December 10.



Jean Markert



Robert Hancock

Ran Hinrichs



Bill Taylor