BOARD POLICY

INCLEMENT WEATHER

The library may be closed or hours reduced when conditions exist that make employee travel to work hazardous. While the safety of the staff and the library patrons will be the primary factor in any decision to close the library, every effort will be made to maintain regular operating hours.

In the event of extreme conditions, the Library Director will listen to KBRC 1430 AM (Mt. Vernon) to determine if the La Conner School District is (or will be) closed for the day. On days when the School District is closed due to bad weather, the library will also be closed.

Individual library staff who are unable to reach the work place due to weather or road conditions should call the Library Director as soon a possible to report their situation. Every effort will be made to reschedule missed work hours. However, if the time cannot be made up, the time missed shall be charged against personal vacation or as unpaid absence at the employee’s discretion. Safety of the staff should be the primary consideration.

Effective: 4/8/05, revised 7/8/08

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